

Texas Perinatal Services Maternal Care Survey Agenda

Hospital:

Designation sought: Level II/III/IV

TETAF-credentialed surveyors: Maternal Fetal Medicine/Obstetrician/Registered Nurse (Maternal)

Observers: TETAF

Two-Day Survey Schedule

Day 1—Pre-Survey Medical Record Review Date/Start Time: date, 12:00* to finish

Please note: This is a closed, working session and requires the maternal medical director, maternal transport medical director, maternal program manager, other maternal care program staff and the surveyors only.

I. Medical Records and Document Review (*approximately 6 to 8 hours*)

A. The survey team works in collaboration, space should allow for reviewers, navigators and conversation in a private conference room meeting area.

B. Available documents during record reviews includes quality assurance documents, peer review, meeting minutes and all policies.

C. Provide a computer terminal with a navigator for each surveyor.

D. The navigator is key to a successful review. Ensure accessibility to all medical records as needed.

E. Medical Records Requested for Review

An all-inclusive birth log for the last 12 months must be made available to the surveyors to allow a random selection of cases. Create a list to easily identify critical or complicated cases.

*Please **highlight** all cases that have been quality reviewed.

i. Transfers In/Out

ii. TOLAC

iii. Obstetric ICU Admission

iv. Accreta, percreta, previa

v. Abruptio and uterine rupture

vi. Hypertension; chronic, preeclampsia and acute fatty liver of pregnancy

vii. Hemorrhage and coagulation disorders

viii. Sepsis

ix. Maternal Fetal Consult

x. Shoulder Dystocia

xi. VTE

xii. Behavioral Health Consults

xiii. All Maternal Death

xiv. Any high-risk conditions: moderate to severe maternal cardiac conditions, hematologic, autoimmune, pulmonary hypertension, neuro/cardiac surgery, organ transplant

II. Credentialing, certifications, and continuing education will be reviewed. Selections will be random, based on medical record reviews.

III. Day 1 wrap-up with maternal medical director and maternal program manager.

COVID-19 PRECAUTIONS

- Reduce the number involved in record review.
- Provide hand hygiene resources.
- Provide space for appropriate social distancing.
- Use mask as needed.
- Social distancing and masking as indicated is a priority.

Day 2—date, 8:00 am to 2 pm (until finished)

- I. Site Survey Opening Conference—surveyors to lead (*approximately 45 to 90 minutes*)
 - A. Expected participation
 - i. Hospital leadership and maternal care program leadership
 - ii. Medical provider representation and departmental directors
 - a. Maternal Fetal Medicine, OB hospitalist etc.
 - b. Anesthesia
 - c. Surgeon representatives
 - d. Neonatal Medical Director and/or neonatologist
 - e. Radiology
 - f. Laboratory/Blood Bank
 - g. Physical Therapy/Occupational Therapy
 - h. Chaplain and/or Social Services
 - i. Lactation
 - j. Pharmacy
 - k. Nutrition
 - l. Respiratory Therapy
- II. Hospital Tour—limit the hospital tour escorts to avoid patient care disruption (*approximately 45 to 60 minutes*)
 - A. Staff will be interviewed in individual departments
 - B. Surveyors will tour units listed below, however, at surveyor discretion additional units may be added*.
 - i. Labor and Delivery unit
 - ii. Antepartum and Postpartum
 - iii. Operating Room/C-Section Suite
 - iv. Intensive Care Unit (ICU)
 - v. Emergency Department*
 - vi. Laboratory/Blood Bank*
- III. Closed session—survey team to prepare exit summary (*approximately 60-90 minutes*)
- IV. Closed session—maternal medical director, maternal program manager and survey team
- V. Exit Conference (*approximately 30 to 45 minutes*)
 - A. Expected participation: hospital executive leadership and maternal program leadership
 - B. Review of potential criteria deficiencies
- VI. Consultation Conference (if requested, *approximately 30-45 minutes*)
- VII. Survey Team Exit

COVID-19 PRECAUTIONS

- Participation at opening conference is limited to program team and administrative leadership; anyone outside of this core group will participate via conference call.
- Provide ample space for social distancing.
- Reduce the number of individuals on the facility walk-through; preferably one surveyor, medical director, and program manager.
- Masking during all staff interviews is required.
- PPE for ICU or as per hospital policy.
- Participation at closing conference should mirror opening conference.

* Opening and exit time may be altered due to travel.